

Title II Meeting Agenda

February 9, 2000
10:00 – 2:30
Washburn University

- I. Introductions
- II. Overview of Proposed Reporting Method for Title II
- III. Small Group Discussions
- IV. Lunch (11:45-1:00)
- V. Small Group Discussions Continued (if needed)
- VI. Large Group Discussion
- VII. Institutional Survey

Meeting Outcome:

To draw concerns and questions from participants that will be included in a written response to the federal government regarding the proposed reporting method for Title II.

Title II Meeting
February 9, 2000

Sterling College
Kansas State University
Ottawa University
McPherson College
Fort Hays State University
Mid America Nazarene University
Friends University
Kansas Wesleyan University
Benedictine College
Wichita State University
Haskell Indian Nations University
Baker University
University of Kansas
Bethel College
Emporia State University
Pittsburg State University
Saint Mary College
Washburn University

Small Group Discussion Questions

What are your concerns regarding how Title II data will be used? What procedures do you propose to avoid these concerns?

- different scores -
- uniform
- general definition of a "program completer."
- Concern about public relations concerning the
- publishing of data - KSDE, Media,
- would like a database that KSDE provides,

Consider the pass rate definitions and how they will be calculated. Do you have any concerns regarding how the three types of pass rates will portray your program?

No concerns.

Is the definition of 'program completer' clear? Do you have concerns about who will or will not be included in the pass rates under this definition?

No

- 2
1 Kapcote need to decide on a
- ~~definition~~ definition for "program completer,"
- to include "exceptions."

Students admitted to program under exception
should be included as program completer.

Are the reporting tables clear? Do you have any suggested revisions to the reporting tables?

Do you have any concerns about the proposed method of ranking institutions within the state (i.e., alphabetically within quartiles)?

yes,

without a definition that is explained to what is passing, institutions will not be represented fairly. quartiles do not reflect an accurate picture. therefore we suggest to eliminate quartiles as a reporting data.

What criteria do you suggest be used for defining an institution as low performing?

① USE PLT as a method for evaluating low performance,

Do you see any inconsistencies in the definitions used throughout the reporting method?

Do you have concerns about the proposed deadlines for Title II reporting?

None

Do you have any concerns about verifying that the information provided by the testing company is correct?

Cost - who will be charged.

What questions do you have about the proposed Title II reporting method (that have not been mentioned above)?

Are there any other concerns about the Title II reporting method (that have not been mentioned above)?

What are the pros and cons of providing supplemental information?

- on - 1. The tables will be looked at before the summary, if @ all.

What supplemental information do you believe would best support your institutional pass rates?

- Public relations
- non-traditional students
- non-certification students / people in country on visa.

Which of the two reporting methods do you prefer (state as mediator or institution working directly with ETS)? Why?

We believe that the state should be the mediator. It's easier to contact the State, and work under their guidance,

Small Group Discussion Questions

What are your concerns regarding how Title II data will be used? What procedures do you propose to avoid these concerns?

response from ETS
cost
working with ETS
reliability
national vs local results

Consider the pass rate definitions and how they will be calculated. Do you have any concerns regarding how the three types of pass rates will portray your program?

K - 12 people who test to take
validity of tests re: program

summary aggregate score is
by definition lowest

Is the definition of 'program completer' clear? Do you have concerns about who will or will not be included in the pass rates under this definition?

Are the reporting tables clear? Do you have any suggested revisions to the reporting tables?

Do you have any concerns about the proposed method of ranking institutions within the state (i.e., alphabetically within quartiles)?

yes.

p1st will be 100%

quartile ranking may be difficult to understand

What criteria do you suggest be used for defining an institution as low performing?

Do you see any inconsistencies in the definitions used throughout the reporting method?

Do you have concerns about the proposed deadlines for Title II reporting?

Do you have any concerns about verifying that the information provided by the testing company is correct?

What questions do you have about the proposed Title II reporting method (that have not been mentioned above)?

Are there any other concerns about the Title II reporting method (that have not been mentioned above)?

What are the pros and cons of providing supplemental information?

What supplemental information do you believe would best support your institutional pass rates?

Which of the two reporting methods do you prefer (state as mediator or institution working directly with ETS)? Why?

state

Small group.

Small Group Discussion Questions

What are your concerns regarding how Title II data will be used? What procedures do you propose to avoid these concerns?

not making the 10 people -

Consider the pass rate definitions and how they will be calculated. Do you have any concerns regarding how the three types of pass rates will portray your program?

OK -

Is the definition of 'program completer' clear? Do you have concerns about who will or will not be included in the pass rates under this definition?

Somewhat confusing - but need to clarify in my mind

Are the reporting tables clear? Do you have any suggested revisions to the reporting tables?

Do you have any concerns about the proposed method of ranking institutions within the state (i.e., alphabetically within quartiles)?

*yes -
do away w it*

What criteria do you suggest be used for defining an institution as low performing?

Do you see any inconsistencies in the definitions used throughout the reporting method?

Do you have concerns about the proposed deadlines for Title II reporting?

no

Do you have any concerns about verifying that the information provided by the testing company is correct?

What questions do you have about the proposed Title II reporting method (that have not been mentioned above)?

Are there any other concerns about the Title II reporting method (that have not been mentioned above)?

How will the information be used

What are the pros and cons of providing supplemental information?

Can - will it be used & how well it make a difference

What supplemental information do you believe would best support your institutional pass rates?

Retention
employment
2 year follow up evaluation
an
article

Which of the two reporting methods do you prefer (state as mediator or institution working directly with ETS)? Why?

State as mediator

Small Group Discussion Questions

What are your concerns regarding how Title II data will be used? What procedures do you propose to avoid these concerns?

Who will look at data?
How will they perceive it?
~~Why~~
We don't know how the
info. will be used!

Consider the pass rate definitions and how they will be calculated. Do you have any concerns regarding how the three types of pass rates will portray your program?

Follow a def. set of agreed upon rules.
Unless rules are universally applied, the
~~How will these results will be skewed.~~
~~portray our program?~~

Is the definition of 'program completer' clear? Do you have concerns about who will or will not be included in the pass rates under this definition?

no, it ~~isn't~~ isn't
clear that we all
know the definition &
can apply the rules in the same
~~apply~~
manner.

Are the reporting tables clear? Do you have any suggested revisions to the reporting tables?

seems clear if
we all follow the same
definitions

Do you have any concerns about the proposed method of ranking institutions within the state (i.e., alphabetically within quartiles)?

1. Low score / ~~to~~ bottom quartile
may be real close to those
in next higher quartile.

Quartile
system
is unfair

2. Low N - /college may skew
data - compared to Coll/U.
with high N.

$N = \text{prog completers}$

What criteria do you suggest be used for defining an institution as low performing?

1. real low pass rate on PLT -
2. poor reporting techniques.

Do you see any inconsistencies in the definitions used throughout the reporting method?

Do you have concerns about the proposed deadlines for Title II reporting?

no issue

Do you have any concerns about verifying that the information provided by the testing company is correct?

What questions do you have about the proposed Title II reporting method (that have not been mentioned above)?

Are there any other concerns about the Title II reporting method (that have not been mentioned above)?

What are the pros and cons of providing supplemental information?

1. Suppl. OK - if ^{guarantee} ~~guarantee~~ that it will be considered

What supplemental information do you believe would best support your institutional pass rates?

1. info. on diversity of student body
2. info that NCATE standards have been followed / we are an NCATE approved school

Which of the two reporting methods do you prefer (state as mediator or institution working directly with ETS)? Why?

State needs to be mediator

Small Group Discussion Questions

What are your concerns regarding how Title II data will be used? What procedures do you propose to avoid these concerns?

response from ETS + cost
how interpreted by public
not true measure of success in classroom

Consider the pass rate definitions and how they will be calculated. Do you have any concerns regarding how the three types of pass rates will portray your program?

Correlation of PPST + real teaching ability

* Summary reflects lowest percent +
not as useful as single rate + aggregate.

* need to report that screening is done ~~before~~
mostly by PPST, gpa ~~and~~ during admission process.
Also some students self-select

Is the definition of 'program completer' clear? Do you have concerns about who will or will not be included in the pass rates under this definition?

NCATE struggles with this - NCATE
says "eligible for certification."

Are the reporting tables clear? Do you have any suggested revisions to the reporting tables?

yes

Do you have any concerns about the proposed method of ranking institutions within the state (i.e., alphabetically within quartiles)?

yes - what if most or all are 100%?
need to explain ranking system +
use supplemental data to differentiate schools.

What criteria do you suggest be used for defining an institution as low performing?

this is a serious problem
maybe include placement data -

this law is punitive - NCATE weaknesses
are not as catastrophic - time to fix it -
then accreditation is a reward - this has
potential for poor p.r. on a serious level
then, how do we define high performing?

Do you see any inconsistencies in the definitions used throughout the reporting method?

Do you have concerns about the proposed deadlines for Title II reporting?

Do you have any concerns about verifying that the information provided by the testing company is correct?

What questions do you have about the proposed Title II reporting method (that have not been mentioned above)?

Are there any other concerns about the Title II reporting method (that have not been mentioned above)?

U.g. catalogs are written 1 year in advance
of printing, good for 2 years - if
publicity is old info.

What are the pros and cons of providing supplemental information?

What supplemental information do you believe would best support your institutional pass rates?

Emphasize this should be published + publicized.

Which of the two reporting methods do you prefer (state as mediator or institution working directly with ETS)? Why?

Small Group Discussion Questions

What are your concerns regarding how Title II data will be used? What procedures do you propose to avoid these concerns?

Working with ETS -
Response Rate -
Cost of ETS -

Interpretation ~~of~~ By
Public -

Quartile Method -

How will public view a 100% pass rate?
Use by media...??

Consider the pass rate definitions and how they will be calculated. Do you have any concerns regarding how the three types of pass rates will portray your program?

PLT - w high level - ?

K-12 completers - have counted -

case correlation of ^{good} teaching and the test - ?

Summary Score - w hy do this one?

Is the definition of 'program completer' clear? Do you have concerns about who will or will not be included in the pass rates under this definition?

Not the same as NCATE -

Are the reporting tables clear? Do you have any suggested revisions to the reporting tables?

OK

Do you have any concerns about the proposed method of ranking institutions within the state (i.e., alphabetically within quartiles)?

YES -

What if the PLT is a completion requirement - all schools would be 100% -
How do you do Quartiles?

What criteria do you suggest be used for defining an institution as low performing?

Why not look at
HIG H perform
Not low performing

Not linked to Quartile?

If we are all 100%? how could ^{we} be
low performing.

~~Can~~ Can we track students who are not admitted -
to demonstrate we have standards - not
everyone of them pass.

Do you see any inconsistencies in the definitions used throughout the reporting method?

Do you have concerns about the proposed deadlines for Title II reporting?

Do you have any concerns about verifying that the information provided by the testing company is correct?

What questions do you have about the proposed Title II reporting method (that have not been mentioned above)?

Are there any other concerns about the Title II reporting method (that have not been mentioned above)?

Timeline of University publications -
2 year catalogues - Brochures made every 2-3
years? Publications do not always
match Title II timelines?

What are the pros and cons of providing supplemental information?

Providing information for the Public -

What supplemental information do you believe would best support your institutional pass rates?

Numbers not admitted - to show we have ~~minimum~~ standards (100% pass rate had).

Which of the two reporting methods do you prefer (state as mediator or institution working directly with ETS)? Why?

State -

Institutional Survey

Institution Name

Sterling College

Please answer the following questions to the best of your knowledge. Please use the back of this paper if you need more room.

1. Please describe your institution's efforts in assessing the data resources necessary for Title II reporting

~~Identifying data~~

Education Department faculty / staff
have been putting together a list
of necessary data

2. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before they are accepted into your teacher education program?

We require cutoff scores met on or

all ~~2~~ of the 3 PPST

before admission to

Teacher Ed and before

they can take upper division courses

change in policy
in Feb 2000

3. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before program completion?

~~Answer:~~ Cutoff scores on all
assessments must be met
before program completion

4. How do you currently keep track of program completers?

A database maintained by the secretary;
advising folders

5. How long do you maintain records on program completers?

~~Permant~~ ← Sorry - poor penmanship/neatness skill

Permanently

6. Does the person who will be completing the Title II reports have access to Microsoft Excel?

I think so.

7. Would you prefer to complete the Title II survey on the web or using paper/pencil?

web

8. Please use the table on the following page to identify (1) whether you have access to the data listed (yes/no or other explanation), (2) the department/office that maintains the data (ex: School of Education Dean's Office, University Institutional Research Office), and (3) the format in which the data are stored (i.e., Excel worksheet, Access database, paper, etc.)

Institutional Data Assessment

Data	Access to the data (y/n)	Department/office that maintains the data	Format of the data
social security numbers of students in the education program	Y I think	registrar's office	records in data base
birthdates of students in the education program (including day, month, and year)	Y	registrar or Admissions	Not sure - they put it on applications
scores and administration dates for students on the assessments required for state certification	Y	education Dept.	computer data storage
students who are enrolled in student teaching during each semester	Y	education Dept.	computer data storage
number of faculty who are supervising student teaching during each semester	Y	Education Dept	computer data storage

From: Paul Bland <pbland@sterling.edu>
To: <sgisi@ksbe.state.ks.us>
Date: 2/21/00 5:17PM
Subject: This week's email subject: worksheet question #2

Hi Dr. Gisi

I don't know if it matters, but I was able to get a new policy passed at Sterling College late last week which changes my answer on the Institutional Survey you had us complete at your meeting. The change is on question #2, "Which if any of the assessment required for state certification does your institution require students to pass before they are accepted into your Teacher Education program?"

The new policy states that students must meet cutoff scores on all 3 PPST before 1) they are admitted to Teacher Education and 2) before they can take upper division education courses.

See you.

P. Bland

Paul D. Bland, Ph.D.
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FAX: (316)278-4375

Institutional Survey

Institution Name

Kansas State University

Please answer the following questions to the best of your knowledge. Please use the back of this paper if you need more room.

1. Please describe your institution's efforts in assessing the data resources necessary for Title II reporting

*We've thought it
through -- & believe we
can access all data
Requested.*

2. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before they are accepted into your teacher education program? *PPST*

3. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before program completion? *PPST*

4. How do you currently keep track of program completers?

*Multiple
Data Bases*

5. How long do you maintain records on program completers?

20 years (at least)

6. Does the person who will be completing the Title II reports have access to Microsoft Excel?

— No

7. Would you prefer to complete the Title II survey on the web or using paper/pencil?

Undecided

8. Please use the table on the following page to identify (1) whether you have access to the data listed (yes/no or other explanation), (2) the department/office that maintains the data (ex: School of Education Dean's Office, University Institutional Research Office), and (3) the format in which the data are stored (i.e., Excel worksheet, Access database, paper, etc.)

Institutional Data Assessment

Data	Access to the data (y/n)	Department/office that maintains the data	Format of the data
social security numbers of students in the education program	y	Student Personnel Services	??
birthdates of students in the education program (including day, month, and year)	y	"	??
scores and administration dates for students on the assessments required for state certification	y	"	??
students who are enrolled in student teaching during each semester	y	"	??
number of faculty who are supervising student teaching during each semester	y	"	??

Multiple locations
 Multiple locations
 Multiple locations
 Multiple locations
 Multiple locations

Institutional Survey

Institution Name

OTTAWA UNIVERSITY

Please answer the following questions to the best of your knowledge. Please use the back of this paper if you need more room.

1. Please describe your institution's efforts in assessing the data resources necessary for Title II reporting

Using basic data elements to identify new files in the computer system, drawing upon information presented in this meeting. One person University-wide responsible for identification & tracking the information.

2. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before they are accepted into your teacher education program?

None (require to take PPST prior to acceptance but not required to pass).

3. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before program completion?

All

4. How do you currently keep track of program completers?
Hard copy files in the teacher certification unit (manually).
5. How long do you maintain records on program completers?
Indefinitely
6. Does the person who will be completing the Title II reports have access to Microsoft Excel?
yes
7. Would you prefer to complete the Title II survey on the web or using paper/pencil?
web
8. Please use the table on the following page to identify (1) whether you have access to the data listed (yes/no or other explanation), (2) the department/office that maintains the data (ex: School of Education Dean's Office, University Institutional Research Office), and (3) the format in which the data are stored (i.e., Excel worksheet, Access database, paper, etc.)

Institutional Data Assessment

Data	Access to the data (y/n)	Department/office that maintains the data	Format of the data
social security numbers of students in the education program	yes if student provided	University-wide database	electronic (mainframe)
birthdates of students in the education program (including day, month, and year)	yes if student provided	" "	" "
scores and administration dates for students on the assessments required for state certification	yes if student requested they be sent	Teacher Certification unit	paper
students who are enrolled in student teaching during each semester	yes	University-wide database	electronic (mainframe)
number of faculty who are supervising student teaching during each semester	yes	University-wide database/ and teacher certification unit	electronic/paper

(plan to convert to electronic or other maintain access database)
 plan to convert to all electronic (mainframe database)

Institutional Survey

Institution Name

McPherson College

Please answer the following questions to the best of your knowledge. Please use the back of this paper if you need more room.

1. Please describe your institution's efforts in assessing the data resources necessary for Title II reporting

- keep records of test scores.
- No one in department is a pro in data management

2. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before they are accepted into your teacher education program?

PPST @ lower scores

3. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before program completion?

None

4. How do you currently keep track of program completers?
keep a list on my computer.
5. How long do you maintain records on program completers?
Have records back since annual reports asked for that data. Not sure date.
6. Does the person who will be completing the Title II reports have access to Microsoft Excel?
Have access to it but not trained in using it.
7. Would you prefer to complete the Title II survey on the web or using paper/pencil?
web when I learn how.
8. Please use the table on the following page to identify (1) whether you have access to the data listed (yes/no or other explanation), (2) the department/office that maintains the data (ex: School of Education Dean's Office, University Institutional Research Office), and (3) the format in which the data are stored (i.e., Excel worksheet, Access database, paper, etc.)

Institutional Data Assessment

Data	Access to the data (y/n)	Department/office that maintains the data	Format of the data
social security numbers of students in the education program	* Yes	Dept. Reg office	Not sure
birthdates of students in the education program (including day, month, and year)	Yes	Dept. Reg office	computer CRS
scores and administration dates for students on the assessments required for state certification	Yes	Dept. Reg office	Not sure
students who are enrolled in student teaching during each semester	Yes	Dept. Reg office	Not sure
number of faculty who are supervising student teaching during each semester	Yes	Dept. office	Not sure

* Unless student has objection to disclosure of SS number

I think the Not Sures are Excel.

Institutional Survey

Institution Name

Fort Hays State Univ.

Please answer the following questions to the best of your knowledge. Please use the back of this paper if you need more room.

1. Please describe your institution's efforts in assessing the data resources necessary for Title II reporting

*currently developing a data base
responsive to title II requirements*

2. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before they are accepted into your teacher education program?

PPST

3. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before program completion?

PPST

4. How do you currently keep track of program completers?

Formal & Informal Follow-up.
(Limited at this time)

5. How long do you maintain records on program completers?

?

6. Does the person who will be completing the Title II reports have access to Microsoft Excel?

Yes

7. Would you prefer to complete the Title II survey on the web or using paper/pencil?

web

8. Please use the table on the following page to identify (1) whether you have access to the data listed (yes/no or other explanation), (2) the department/office that maintains the data (ex: School of Education Dean's Office, University Institutional Research Office), and (3) the format in which the data are stored (i.e., Excel worksheet, Access database, paper, etc.)

Institutional Data Assessment

Data	Access to the data (y/n)	Department/office that maintains the data	Format of the data
social security numbers of students in the education program	Y	Professional Service	Access
birthdates of students in the education program (including day, month, and year)	Y	main frame	
scores and administration dates for students on the assessments required for state certification	Y	Professional Services	Access
students who are enrolled in student teaching during each semester	Y	Professional Services	Excel
number of faculty who are supervising student teaching during each semester	Y	Professional Services	excel

Institutional Survey

Institution Name

Mid America Nazarene University

Please answer the following questions to the best of your knowledge. Please use the back of this paper if you need more room.

1. Please describe your institution's efforts in assessing the data resources necessary for Title II reporting

We keep this data within the division of ed.
EA File Maker Pro.

GPA, PPST, NTE, Field Placements, Student Teaching Assignments
are some of the pieces of data kept.

2. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before they are accepted into your teacher education program?

PPST - They must pass all 3 parts.

3. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before program completion?

PPST only.

4. How do you currently keep track of program completers?

Filemaker Pro database as well as hardcopy files which are kept in the office for 3 years after completion and then sent to an archive file data service.

5. How long do you maintain records on program completers?

Forever

6. Does the person who will be completing the Title II reports have access to Microsoft Excel?

Yes

7. Would you prefer to complete the Title II survey on the web or using paper/pencil?

web

8. Please use the table on the following page to identify (1) whether you have access to the data listed (yes/no or other explanation), (2) the department/office that maintains the data (ex: School of Education Dean's Office, University Institutional Research Office), and (3) the format in which the data are stored (i.e., Excel worksheet, Access database, paper, etc.)

Institutional Data Assessment

Data	Access to the data (y/n)	Department/office that maintains the data	Format of the data
social security numbers of students in the education program	y	Division of Ed	Filemaker Pro
birthdates of students in the education program (including day, month, and year)	y	"	"
scores and administration dates for students on the assessments required for state certification	y	"	"
students who are enrolled in student teaching during each semester	y	Registrar	Banner
number of faculty who are supervising student teaching during each semester	y	Div. of Ed	Filemaker Pro

Institutional Survey

Institution Name

Friends University
WICHITA, KS.

Please answer the following questions to the best of your knowledge. Please use the back of this paper if you need more room.

1. Please describe your institution's efforts in assessing the data resources necessary for Title II reporting

- A. We have a sophisticated data base. (T. Educ. Dept)
- B. We will be changing some categories of data to match the needed info.
- C. We will have to ~~be more to~~ keep data longer. (Do more follow-up work)

2. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before they are accepted into your teacher education program?

- 1. PPST
- 2. Students (petition) to become exceptions.
- 3. T. Ed. Committee may or may not agree

3. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before program completion?

- 1. 2.5 avg in Writing I & II - or
re take one of them
- 2. 2.75 min. gpa. - or if petition,
lower to 2.5.

4. How do you currently keep track of program completers?

1. Check list - computer data base.
2. Alumni - placement in teaching positions track as many as possible

5. How long do you maintain records on program completers?

1. No limit - but mobility prevents us ~~to~~ from being totally accurate

6. Does the person who will be completing the Title II reports have access to Microsoft Excel?

Yes

7. Would you prefer to complete the Title II survey on the web or using paper/pencil?

Web

8. Please use the table on the following page to identify (1) whether you have access to the data listed (yes/no or other explanation), (2) the department/office that maintains the data (ex: School of Education Dean's Office, University Institutional Research Office), and (3) the format in which the data are stored (i.e., Excel worksheet, Access database, paper, etc.)

Institutional Data Assessment

Data	Access to the data (y/n)	Department/office that maintains the data	Format of the data
social security numbers of students in the education program	y	Educ. (us)	own data base
birthdates of students in the education program (including day, month, and year)	y	Educ. (us)	folder
scores and administration dates for students on the assessments required for state certification	y	Educ. Dept Data Base	single format
students who are enrolled in student teaching during each semester	y	Educ Dept.	constantly up dated on our data base
number of faculty who are supervising student teaching during each semester	y	usually 6 prof sometimes 7	X

Institutional Survey

Institution Name

Kanara Wesleyan U

Please answer the following questions to the best of your knowledge. Please use the back of this paper if you need more room.

1. Please describe your institution's efforts in assessing the data resources necessary for Title II reporting

Ready to set up data base.
We would like your assistance
in setting up the format
compatible with the state's.

2. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before they are accepted into your teacher education program?

2 of 3 PPSTs for provisional
acceptance. 3 of 3 before ~~student~~ full
acceptance and student teaching.

3. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before program completion?

~~all~~ Do not require PHT/PKT
but must before application
for certification.

4. How do you currently keep track of program completers?

Paper Trail _____

5. How long do you maintain records on program completers?

Forever

6. Does the person who will be completing the Title II reports have access to Microsoft Excel?

Yes _____

7. Would you prefer to complete the Title II survey on the web or using paper/pencil?

Web _____

8. Please use the table on the following page to identify (1) whether you have access to the data listed (yes/no or other explanation), (2) the department/office that maintains the data (ex: School of Education Dean's Office, University Institutional Research Office), and (3) the format in which the data are stored (i.e., Excel worksheet, Access database, paper, etc.)

Institutional Data Assessment

Data	Access to the data (y/n)	Department/office that maintains the data	Format of the data
social security numbers of students in the education program	y	Registrar & Te. Ed.	Card
birthdates of students in the education program (including day, month, and year)	y	Registrar	Card
scores and administration dates for students on the assessments required for state certification	y	Certification Office	Paper
students who are enrolled in student teaching during each semester	y	Tea Ed.	Paper
number of faculty who are supervising student teaching during each semester	y	Tea Ed	Paper

Institutional Survey

Institution Name Benedictine College

Please answer the following questions to the best of your knowledge. Please use the back of this paper if you need more room.

1. Please describe your institution's efforts in assessing the data resources necessary for Title II reporting

- attending informational meetings.
- Designated Title II contact
- Begun to explore possible methods of collecting & recording data.

2. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before they are accepted into your teacher education program?

PPST passed before acceptance into teacher ed program.

3. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before program completion?

PPST & PKT must be passed before program completion.

4. How do you currently keep track of program completers?

manually kept in each students' file. Dept of Ed on campus + registrar's office verify

5. How long do you maintain records on program completers?

Indefinitely

6. Does the person who will be completing the Title II reports have access to Microsoft Excel?

no

7. Would you prefer to complete the Title II survey on the web or using paper/pencil?

Currently paper - perhaps web eventually.

8. Please use the table on the following page to identify (1) whether you have access to the data listed (yes/no or other explanation), (2) the department/office that maintains the data (ex: School of Education Dean's Office, University Institutional Research Office), and (3) the format in which the data are stored (i.e., Excel worksheet, Access database, paper, etc.)

Institutional Data Assessment

Data	Access to the data (y/n)	Department/office that maintains the data	Format of the data
social security numbers of students in the education program	Yes	Registrar	mainframe computer files
birthdates of students in the education program (including day, month, and year)	Yes	Registrar	computer files
scores and administration dates for students on the assessments required for state certification	Yes	Ed Dept	Paper & database spreadsheet
students who are enrolled in student teaching during each semester	Yes	Ed Dept & Reg	Computer files
number of faculty who are supervising student teaching during each semester	Yes	Ed Dept	Paper

Institutional Survey

Institution Name

Wichita State University

Please answer the following questions to the best of your knowledge. Please use the back of this paper if you need more room.

1. Please describe your institution's efforts in assessing the data resources necessary for Title II reporting

Electronic data resources ready to go .

2. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before they are accepted into your teacher education program?

yes. PPST and GPA

3. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before program completion?

(PPST and) GPA

4. How do you currently keep track of program completers?

main frame database.

5. How long do you maintain records on program completers?

endlessly.

6. Does the person who will be completing the Title II reports have access to Microsoft Excel?

yes.

7. Would you prefer to complete the Title II survey on the web or using paper/pencil?

web.

8. Please use the table on the following page to identify (1) whether you have access to the data listed (yes/no or other explanation), (2) the department/office that maintains the data (ex: School of Education Dean's Office, University Institutional Research Office), and (3) the format in which the data are stored (i.e., Excel worksheet, Access database, paper, etc.)

Institutional Data Assessment

Data	Access to the data (y/n)	Department/office that maintains the data	Format of the data
social security numbers of students in the education program	Y	Student Service Center	mainframe + paper
birthdates of students in the education program (including day, month, and year)	Y	"	"
scores and administration dates for students on the assessments required for state certification	Y	"	"
students who are enrolled in student teaching during each semester	Y	"	mainframe " "
number of faculty who are supervising student teaching during each semester	Y	"	PC + paper

Institutional Survey

Institution Name

Naskell

Please answer the following questions to the best of your knowledge. Please use the back of this paper if you need more room.

1. Please describe your institution's efforts in assessing the data resources necessary for Title II reporting

We track our graduates & the PPST/NTE
test rates

2. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before they are accepted into your teacher education program?

N/A

PPST - Before program completion
NTE - aftergrad.

3. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before program completion?

~~PPST~~

4. How do you currently keep track of program completers?

We track our students for 2 years after grad. with interviews, surveys employer interview - done by an outside evaluator.

5. How long do you maintain records on program completers?

Forever - right now - we are a new program.

6. Does the person who will be completing the Title II reports have access to Microsoft Excel?

yes

7. Would you prefer to complete the Title II survey on the web or using paper/pencil?

either

8. Please use the table on the following page to identify (1) whether you have access to the data listed (yes/no or other explanation), (2) the department/office that maintains the data (ex: School of Education Dean's Office, University Institutional Research Office), and (3) the format in which the data are stored (i.e., Excel worksheet, Access database, paper, etc.)

Institutional Data Assessment

Data	Access to the data (y/n)	Department/office that maintains the data	Format of the data
social security numbers of students in the education program	Y	Dept. of Ed / Admission	database
birthdates of students in the education program (including day, month, and year)	"	" "	" "
scores and administration dates for students on the assessments required for state certification	Y	Dept of ed.	hard copies
students who are enrolled in student teaching during each semester	Y	" / admissions	database / hard copies
number of faculty who are supervising student teaching during each semester	Y	Dept of Ed.	hard copies

Institutional Survey

Institution Name

Baker University

Please answer the following questions to the best of your knowledge. Please use the back of this paper if you need more room.

1. Please describe your institution's efforts in assessing the data resources necessary for Title II reporting

I feel we are very ready. We already have a database that contains this info.

2. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before they are accepted into your teacher education program?

none

3. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before program completion?

all (before student teaching)

4. How do you currently keep track of program completers?

database

5. How long do you maintain records on program completers?

indefinitely

6. Does the person who will be completing the Title II reports have access to Microsoft Excel?

yes

7. Would you prefer to complete the Title II survey on the web or using paper/pencil?

web

8. Please use the table on the following page to identify (1) whether you have access to the data listed (yes/no or other explanation), (2) the department/office that maintains the data (ex: School of Education Dean's Office, University Institutional Research Office), and (3) the format in which the data are stored (i.e., Excel worksheet, Access database, paper, etc.)

Institutional Data Assessment

Data	Access to the data (y/n)	Department/office that maintains the data	Format of the data
social security numbers of students in the education program	y		All on database.
birthdates of students in the education program (including day, month, and year)	y		They put on our education program given to them in application.
scores and administration dates for students on the assessments required for state certification	y		Share to Eda.
students who are enrolled in student teaching during each semester	y		
number of faculty who are supervising student teaching during each semester	y		

Institutional Survey

Institution Name

KU - Knoxville

Please answer the following questions to the best of your knowledge. Please use the back of this paper if you need more room.

1. Please describe your institution's efforts in assessing the data resources necessary for Title II reporting

We're in the process of organizing a master data-base. Currently, we have several, depending on each's function.

2. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before they are accepted into your teacher education program?

SS are required to pass the PPST,

3. Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before program completion?

Both the PK (soon the PLT) +
the PPST are required

4. **How do you currently keep track of program completers?**

*We recently contracted w/ EBI.
Prior to this current year, we've
used our own surveys and those
of the KU placement center.*

5. **How long do you maintain records on program completers?**

*As long as we can keep up with
them.*

6. **Does the person who will be completing the Title II reports have access to Microsoft Excel?**

Yes

7. **Would you prefer to complete the Title II survey on the web or using paper/pencil?**

Depending on the format, the web

8. **Please use the table on the following page to identify (1) whether you have access to the data listed (yes/no or other explanation), (2) the department/office that maintains the data (ex: School of Education Dean's Office, University Institutional Research Office), and (3) the format in which the data are stored (i.e., Excel worksheet, Access database, paper, etc.)**

Institutional Data Assessment

Data	Access to the data (y/n)	Department/office that maintains the data	Format of the data
social security numbers of students in the education program	y	SOE Records office	DB
birthdates of students in the education program (including day, month, and year)	y	"	"
scores and administration dates for students on the assessments required for state certification	y	Teacher Ed office	Reports from ETS
students who are enrolled in student teaching during each semester	y	fld, exp office	web-based data
number of faculty who are supervising student teaching during each semester	y	" " "	paper

Institutional Survey

Institution Name

Sethel

Please answer the following questions to the best of your knowledge. Please use the back of this paper if you need more room.

1. **Please describe your institution's efforts in assessing the data resources necessary for Title II reporting**

2. **Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before they are accepted into your teacher education program?**

PPST

3. **Which, if any, of the assessments required for state certification (Professional Knowledge and the PPST) does your institution require students to pass before program completion?**

PPST

4. **How do you currently keep track of program completers?**
5. **How long do you maintain records on program completers?**
6. **Does the person who will be completing the Title II reports have access to Microsoft Excel?**
7. **Would you prefer to complete the Title II survey on the web or using paper/pencil?**
8. **Please use the table on the following page to identify (1) whether you have access to the data listed (yes/no or other explanation), (2) the department/office that maintains the data (ex: School of Education Dean's Office, University Institutional Research Office), and (3) the format in which the data are stored (i.e., Excel worksheet, Access database, paper, etc.)**